

AGENDA

SPARTANBURG SANITARY SEWER DISTRICT COMMISSION

REGULAR MEETING

**MEETING PLACE: 301 South Avenue
Spartanburg, SC 29306**

Tuesday, December 7, 2021, 2:15 p.m.

This is a regular meeting of the Spartanburg Sanitary Sewer District Commission. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies have been forwarded to local and nearby news media (including Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner) at least 24 hours prior to this meeting.

- 1. PRAYER**
- 2. ELECTION OF OFFICERS**
- 3. APPROVAL OF MINUTES OF REGULAR MEETING OF OCTOBER 26, 2021 AND RETREAT OF NOVEMBER 17, 2021**

4. MONTHLY FINANCIAL REPORT

Newt Pressley will present a financial summary of SSSD expenditures and revenues for the four-month period ending October 31, 2021.

5. COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDING JUNE 30, 2021

Halliday, Schwartz & Company will review the Comprehensive Annual Financial Report and communication letter for SSSD.

6. COVID-19 REPORT

Management will provide an update to the Commission.

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7. MWBE REPORT

Management will provide a 2021 report on the MWBE Program.

8. COMMUNITY BENEFIT PROGRAM REPORT

Management will provide a 2021 report on the Community Benefit Program.

9. PROPOSED 2022 COMMISSION MEETING SCHEDULE

January 25	February 22 *UMC Feb 21-24
March 22	April 26
May 24	June 28
July – No Meeting	August 23
September 27	October 25
November – No Meeting	December 6

10. WATERSHED ECOLOGY CENTER GRANT PROPOSAL

The Watershed Ecology Center's mission is to encourage watershed awareness through education, experience, and community outreach. Special emphasis is placed on water conservation, watershed education, water quality, and the study of organisms living in the area encompassed by a watershed. All of the Watershed Ecology Center's educational programming meets state standards and incorporates hands-on learning activities. Last year, programs that focus on water served thousands of students in both (limited) classroom and virtual formats for students throughout Spartanburg County. The success of last year, despite the second year of COVID-19 restrictions, showcase the resilience and adaptability of programmatic efforts of the Watershed Ecology Center to reach children and adults through multi-media formats.

Watershed Ecology Center's annual goal for 2022 is to reach 22,000 K-8 students through watershed based educational programming. In addition to expanding the virtual classroom, the Watershed Ecology Center endeavors to promote other programs related to watershed awareness by expanding monitoring in the upper regions of the Pacolet River Watershed through the Adopt-A-Stream program, a credentialed citizens monitoring network.

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Building on the success of their program to promote watershed learning for educators, they will continue to facilitate teacher success in the classroom by providing tools to incorporate both virtual formats, individual student supplies, and more hands on education of science and math. This will enhance their teacher education program in elementary schools and will provide teachers an in-depth understanding of the natural world and provide them guidance on the use of STEM tools to support their curriculum for students. The continuation of this watershed focused education initiative will expand teacher knowledge and equip them to explain it to their students.

The Watershed Ecology Center plans to continue to leverage technological innovations with the enhancement of a virtual reality curriculum that supplements student’s learning and understanding of the natural world. With this technology, the Watershed Ecology Center continues to bring interactive programs and concepts into the classroom such as virtual water and wastewater treatment plant tours, and “virtual field trips” for various watershed ecosystems in South Carolina.

Management recommends the approval of targeted funding for the aforementioned K-8 educational programs and watershed based program initiatives offered by the Watershed Ecology Center in the amount of \$16,000, with an equal allocation of \$8,000 of the funding from SSSD and \$8,000 of the funding from SWS. Funding will be allocated from SSSD and SWS operating funds.

11. PUMPS AND CONTROLS FOR THE LITTLE THICKETTY PUMP STATION UPGRADE

Responses from a Request for Proposal (RFP) to pre-purchase Pumps and Controls for the Little Thicketty Pump Station Upgrade project were received on November 2, 2021. The project consists of replacing the existing wet pit-dry pit pump station, which has reached the end of its useful life, with a new submersible pump station adjacent to the existing facility. Due to supply chain disruptions, pre-purchase of the pumps and controls will shorten the timeframe needed to complete construction of the new pump station.

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The goal of the RFP was to gather specification information; costs, pump curves, and equipment data from equipment vendors with the ability to supply the proper equipment to meet the needs of the project.

The successful vendor is responsible for providing the properly sized submersible pumps, associated pump motor, controls, and related ancillary components.

The Request for Proposal was advertised publicly and the RFP was emailed to ten vendors. The firms were asked to provide information on company experience, proposed equipment, delivery schedule, and cost. One vendor submitted a response to the RFP. The proposal was reviewed by three staff members, who evaluated the submittal according to prescribed selection criteria which included (1) Technical Specifications, (2) Responsiveness to Pump Failures, (3) Delivery Schedule, (4) Warranty, (5) References, and (6) Cost. The review team determined the proposal met the expectations of the selection criteria and the quote was within the budgeted amount for the pumps.

<u>BIDDER</u>	<u>AMOUNT OF BID</u>
Xylem Water Solutions USA, Inc. – Flygt Products Fort Mill, SC	\$157,364.34

Management recommends approval of award to Xylem Water Solutions USA, Inc. – Flygt Products for the Pumps and Controls for the Little Thicketty Pump Station Upgrade project at a total cost of \$157,364.34. Funding will be provided through the SSSD capital fund.

12. UPSTATE CORPORATE PARK UPDATE

Management will provide an update to the Commission.

13. OWNERSHIP AGREEMENT – FOX HOLLOW

Crown Land Development, LLC proposes to construct approximately 9,363 linear feet of 8-inch gravity sewer line to provide service to 248 residential lots in the Fox Hollow Subdivision located off of John Dodd Road near Mount Zion Road. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the Lower North Tyger River Wastewater Treatment Facility. The developer will bear all costs.

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The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by Crown Land Development, LLC. Under the terms of the resolution adopted by the Commission on May 29, 1990, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above is provided as information to the Commission.

14. EXECUTIVE SESSION

The Commission will meet to discuss personnel matters.

15. NEGOTIATIONS AND MISCELLANEOUS ADMINISTRATIVE MATTERS