

## **AGENDA**

### **SPARTANBURG SANITARY SEWER DISTRICT COMMISSION**

#### **REGULAR MEETING**

**MEETING PLACE: 200 Commerce Street**

**Tuesday, January 28, 2020, 2:15 p.m.**

This is a regular meeting of the Spartanburg Sanitary Sewer District Commission. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies have been forwarded to local and nearby news media (including Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner) at least 24 hours prior to this meeting.

- 1. PRAYER**
- 2. ELECTION OF OFFICERS**
- 3. APPROVAL OF MINUTES OF REGULAR MEETING OF DECEMBER 3, 2019**
- 4. PRETREATMENT PROGRAM EXCELLENCE AWARD**

Spartanburg Water's Pretreatment Program was selected to receive the Pretreatment Program Excellence Award for 2019 by the Water Environment Association of South Carolina (WEASC). The award was presented at the Industrial Wastewater and Pretreatment Workshop on December 11, 2019.

Many pretreatment programs in the state of South Carolina have demonstrated their commitment to protecting and improving the quality of the State's waters through exceptional implementation and enforcement. Additionally, these programs have pursued exemplary service to their customers while protecting the health and well-being of the State's citizens. The Pretreatment Program Excellence Award is intended to bring public awareness and support to the control of pollution in order to maintain the quality of the State's waters, the protection of the public health, the protection of wastewater infrastructure, the beneficial use of effluents and biosolids, the protection of the health and safety of wastewater treatment

**AGENDA – Spartanburg Sanitary Sewer District Commission, Regular Meeting  
Tuesday, January 28, 2020**

facility workers, and quality of service to the customers of wastewater treatment facilities.

SCDHEC-approved Pretreatment Programs chosen by the members of the WEASC Industrial Committee are eligible for this award. An Awards Review Committee, comprised of an equal number of pretreatment experts from the SCDHEC Bureau of Water and the WEASC Industrial Committee evaluates program submittals to select an award winner.

The above is provided as information to the Commission.

**5. CHAMBER OF COMMERCE – ONESPARTANBURG UPDATE**

Allen Smith, President and CEO, and Matt Roos, Vice President, Investor Relations, with the Spartanburg Area Chamber of Commerce, will give a short presentation covering the community-wide success and future path for OneSpartanburg. Begun a short three years ago, this community and economic development strategy has focused on four key areas – talent, place, image and economy – and has brought both national notoriety through successful social media initiatives, as well as continued economic interest and growth in the community as a whole.

**6. MONTHLY FINANCIAL REPORT**

Newt Pressley will present a financial summary of SSSD expenditures and revenues for the five-month period ending November 30, 2019, and the six-month period ending December 31, 2019.

**7. PROPOSED 2020 COMMISSION MEETING SCHEDULE**

January 28	February 25 *UMC Feb 25-28
March 24	April 28
May 26	June 23
July – No Meeting	August 25
September 22	October 27
November – No Meeting	December 1

**AGENDA** – Spartanburg Sanitary Sewer District Commission, Regular Meeting  
Tuesday, January 28, 2020

**8. RIGHT-OF-WAY MOWING AND MAINTENANCE BID**

Bids were received on November 21, 2019, for contractor services to furnish labor and equipment to mow and maintain Spartanburg Sanitary Sewer District collection right-of-ways and Spartanburg Water System distribution right-of-ways. The contract requires the successful contractor to mow and maintain 200 miles of SSSD right-of-way once annually and 30 miles of SWS right-of-way twice annually. The contract will be for a 12-month term with the option to renew for two additional 12-month terms.

Invitations were forwarded to prospective bidders and notice of the solicitation was published in the local media. Eleven vendors attended the pre-bid meeting and guided site tours were provided to further familiarize potential bidders with right of ways and scope of work.

A tabulation of the responses is listed below. The cost listed in the tabulation represents the annual cost for both SSSD and SWS.

<b><u>BIDDER</u></b>	<b><u>AMOUNT OF BID</u></b>
Landscape Accents LLC Laurens, SC	\$138,840
Greg Henson Landscaping Forest City, NC	\$150,800
TC Barron LLC Woodruff, SC	\$180,000
D&A Tree Surgeons Spartanburg, SC	\$220,000
Green and Clean Services Cowpens, SC	NON-RESPONSIVE
Southeast Mowing Blountville, TN	NON-RESPONSIVE
Phillips Lawn Care Gaffney, SC	NON-RESPONSIVE

**AGENDA** – Spartanburg Sanitary Sewer District Commission, Regular Meeting  
Tuesday, January 28, 2020

Management recommends an award to Landscape Accents, LLC, based on their bid of \$534 per mile with the annual contract amount of \$138,840.

This service will be funded from the Operating Budget as follows:  
SSSD-\$106,800 and SWS-\$32,040.

**9. LITTLE THICKETTY CREEK PUMP STATION REHABILITATION PROJECT –  
AWARD OF ENGINEERING CONTRACT**

The Little Thicketty Creek Pump Station was constructed in 1979 by the Town of Cowpens to eliminate the Little Thicketty Creek wastewater treatment lagoon. The pump station is a wet pit – dry pit configuration and the original pumps are still in service. The pump station has reached the end of its useful life. Staff desires to replace the station with a submersible pump station adjacent to the existing station and incorporate the existing screen and equalization basin into the design.

Six engineering firms were invited to submit qualifications and proposal packages for the engineering design and construction management services for a new submersible pump station. The firms were asked to provide information on company experience, project team, schedule, and fee.

The proposals were reviewed by four staff members, who used a weighted scoring system in their evaluation of (1) Similar Project Experience (2) Design Team Experience and Background (3) Ability to meet an aggressive schedule, and (4) Profession Services Fee to include design, permitting services, bidding support, construction contract administration and limited construction observation services.

The firms invited to submit were:

Brown & Caldwell, Columbia, SC  
Hazen and Sawyer, Greenville, SC  
Hulsey, McCormack & Wallace, Inc., Spartanburg, SC  
Rogers and Callcott Environmental, Greenville, SC  
Weston & Sampson, Columbia, SC  
WK Dickson & Company, Greenville, SC

Qualifications and Proposal packages were received January 17, 2020, from six firms. Using the scoring matrix mentioned above, staff selected Hulsey,

**AGENDA – Spartanburg Sanitary Sewer District Commission, Regular Meeting  
Tuesday, January 28, 2020**

McCormick & Wallace, Inc., as the best firm to provide professional engineering services for the Little Thicketty Creek Pump Station project.

Management recommends that the Commission authorize the CEO to enter into a professional services agreement with Hulseley, McCormick & Wallace, Inc., for the Little Thicketty Creek Pump Station Project for the not-to-exceed amount of \$105,500. The engineering services will be funded with depreciation funds.

**10. COLLECTION SYSTEM OPERATION AND MAINTENANCE COMPLIANCE PROGRAMS UPDATE**

Spartanburg Sanitary Sewer District actively addresses and maintains various compliance programs associated with the operation and maintenance of the sanitary sewer collection system. Staff will provide a brief overview of the programs.

**11. EDGEFIELD PUMP STATION REHABILITATION PROJECT – SUMMARY CHANGE ORDER**

The Edgefield Pump Station Rehabilitation Project is complete. This pump station was initially placed in service in January 2000, as part of a project to eliminate a wastewater lagoon serving a small mobile home park in Cowpens. This project included the installation of a receiving manhole and associated gravity sewer, the replacement of the submersible pumps, related hardware and piping, control panels and other electrical components, and the installation of several safety-related improvements, that brought the station into compliance with current Sewer District standards.

*Change Order No. 1* (Summary) was a net zero change in the contract price with AAA Utility and Construction, LLC based on adjustments to bid unit quantities.

This change order was executed as per current District policy.

The Financial summary of the project construction is as follows:

**AGENDA** – Spartanburg Sanitary Sewer District Commission, Regular Meeting  
Tuesday, January 28, 2020

Original Contract Price	\$152,505.00
Change Order No.1 (Summary) - additions and deletions to quantities based on actual construction	\$ <u>0.00</u>
Revised Contract Price	\$152,505.00

The above is provided as information to the Commission.

**12. OWNERSHIP AGREEMENT – APPLE VALLEY PLANTATION**

Levi Grantham, LLC proposes to construct approximately 4,429 linear feet of 8-inch gravity sewer line to provide service to 99 lots in Apple Valley Plantation located on Apple Valley Road. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the South Tyger Wastewater Treatment Facility. The developer will bear all costs.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project. The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District’s attorney and executed by Levi Grantham, LLC. Under the terms of the resolution adopted by the Commission on May 29, 1990, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above is provided as information to the Commission.

**13. OWNERSHIP AGREEMENT – DURHAM FARMS**

Mark III Properties, Inc., proposes to construct approximately 7,548 linear feet of 8-inch gravity sewer line to provide service to 239 lots in Durham Farms located on Zimmerman Road. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the A. Manning Lynch Wastewater Treatment Facility. The developer will bear all costs.

**AGENDA** – Spartanburg Sanitary Sewer District Commission, Regular Meeting  
Tuesday, January 28, 2020

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by Mark III Properties, Inc. Under the terms of the resolution adopted by the Commission on May 29, 1990, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

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**14. OWNERSHIP AGREEMENT – N. BLACKSTOCK SUBDIVISION**

N. Blackstock Subdivision, LLC proposes to construct approximately 4,046 linear feet of 8-inch gravity sewer line to provide service to 89 lots in N. Blackstock Subdivision located on North Blackstock Road. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the South Tyger Wastewater Treatment Facility. SSSD will participate in the off-site sewer construction cost in accordance with the Sewer Extension Policy adopted December 17, 1996.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by N. Blackstock Subdivision, LLC. Under the terms of the resolution adopted by the Commission on May 29, 1990, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above is provided as information to the Commission.

**15. OWNERSHIP AGREEMENT – PADDOCK POINT**

Mark III Properties, Inc., proposes to construct approximately 1,678 linear feet of 8-inch gravity sewer line to provide service to 53 single family homes located on Brice Road. The sewer line will connect to the existing SSSD

**AGENDA** – Spartanburg Sanitary Sewer District Commission, Regular Meeting  
Tuesday, January 28, 2020

infrastructure. The domestic waste will be treated at the A. Manning Lynch Wastewater Treatment Facility. The developer will bear all costs.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by Mark III Properties, Inc. Under the terms of the resolution adopted by the Commission on May 29, 1990, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above is provided as information to the Commission.

**16. NEGOTIATIONS AND MISCELLANEOUS ADMINISTRATIVE MATTERS**