

## AGENDA

### THE COMMISSIONERS OF PUBLIC WORKS OF THE CITY OF SPARTANBURG, S.C.

Meeting Place: 301 South Avenue  
Spartanburg, SC 29306

#### REGULAR MEETING

Tuesday, January 26, 2021, 3:00 p.m.  
(or immediately following SSSD meeting)

This is a regular meeting of The Commissioners of Public Works of the City of Spartanburg, S.C. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies have been forwarded to local and nearby news media (including Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner) at least 24 hours prior to this meeting.

1. **ELECTION OF OFFICERS**
2. **APPROVAL OF MINUTES OF REGULAR MEETING OF DECEMBER 1, 2020**
3. **MONTHLY FINANCIAL REPORT**

Newt Pressley will present a financial summary of SWS expenditures and revenues for the five-month period ending November 30, 2020, and December 31, 2020.

4. **PROPOSED 2021 COMMISSION MEETING SCHEDULE**

January 26	February 23
March 23	April 27
May 25	June 22
July – No Meeting	August 24
September 28	October 26
November – No Meeting	December 7

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**5. BID FOR WATER FACILITIES MOWING AND MAINTENANCE CONTRACT**

Bids were received on December 22, 2020, for services to mow and maintain 28 selected Spartanburg Water System facilities. Invitations to bid were forwarded to prospective bidders and publicized in the local media. A tabulation of the responses is below listing the annual cost.

<u>BIDDER</u>	<u>AMOUNT OF BID</u>
MB&B Lawn Works Spartanburg, SC	\$15,544
Derrick’s Green and Clean Cowpens, SC	\$18,432
Sodfather, Inc. Spartanburg, SC	\$40,320

Based on their response, MB&B Lawn Works does not currently have the capacity and experience to perform the tasks outlined in the request for bid. Management recommends an award to the lowest responsive and responsible bidder, Derrick’s Green and Clean in the amount of \$18,432 per year, which will be paid at a rate of \$1,536 per month.

Funding will be provided by the SWS operating budget.

**6. BID FOR SILT FENCE REMOVAL AND INSTALLATION SERVICES**

Bids were received on December 17, 2020, for services to remove silt fencing and t-posts and reinstall at the R.B. Simms Sprayfield. Invitations to bid were forwarded to prospective bidders and publicized in the local media. A tabulation of the responses is below listing the total cost.

<u>BIDDER</u>	<u>AMOUNT OF BID</u>
Piedmont, LLC Mooresboro, NC	\$34,700

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HRH Engineering Services, LLC. Chesnee, SC	\$76,500
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SealCo Construction of SC LP Campobello, SC	\$133,000
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Based on the results of the bid evaluations, management recommends the approval of an award to Piedmont, LLC for a total cost of \$34,700.

Funding will be provided by depreciation funds.

**7. WATER QUALITY REPORT**

Management will provide an update on water quality.

**8. REPORT ON DRINKING WATER RESERVOIRS**

Management will provide an update on activities with the drinking water reservoirs.

**9. VARIANCE REQUEST – 126 LAKE BOWEN DRIVE**

The adjoining property owner is requesting a variance of the Lake Bowen Policies and Procedures associated with the placement of a marine structure (dock). The current policies and procedures, effective October 31, 2019, state:

- Page 8 Section 10: "SWS may deny a permit or agreement for the construction of any structure including, but not limited to, docks, walkways, or shoreline stabilization which is not suited to a particular lot or because of the shape of the shoreline or for any and all other circumstances that would or could potentially endanger the health, safety, and welfare of persons who meet the criteria for use of the Reservoir".
- Page 9 Section 12: "Structures will be permitted only when such structures do not interfere with or impede the operation of the Reservoir or impose a threat to public health and safety".

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The property owner has requested a permit to replace an existing (12'x18') floating dock with a larger (24'x28') floating dock and to retain the existing walkway which is approximately 38' in length.

Upon review of the dock replacement request, staff determined that the larger dock would extend approximately 10' beyond the docks located on either side and therefore result in a potential hazard and public safety concern for others using the Reservoir.

Staff issued a permit for the replacement of the existing dock with a stipulation that the property owner shorten the walkway by 9' to keep the larger replacement dock in line with the other surrounding marine structures.

The property owner does not want to shorten the length of the existing walkway based on their desire to add a boat lift in the future and their conversation with the dock replacement contractor associated with the depth of water needed for the installation of the boat lift. The type of boat lift the property owner desires to install requires an estimated 6' of water.

Staff performed a water depth assessment and determined the depth of water in the current location is approximately 5.2'. The depth of water in the proposed location is approximately 3.5'.

Staff has reviewed the request for variance, evaluated the site and does not support the variance request. The decision not to support the variance request is based on safety concerns to those who use the Reservoir.

**10. PARTICIPATION PROJECT CONSISTENT WITH OUTSIDE CITY WATER MAIN EXTENSION POLICY – RIVER-MAYO ROADS**

Recently management received requests from property owners along River-Mayo Roads, located north of Dewberry Road and west of Highway 110, concerning the possibility of obtaining water service.

The water main extension consists of approximately 1,350 linear feet of 6-inch water main and one hydrant and is consistent with the SWS Water Main Extension Policy. It will be billed at the outside city rate plus surcharge until such time as the full local share is recovered.

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The water main extension has been upsized for future growth in the area to an 8-inch line which increased the original project estimate from \$53,700 to \$98,000. The property owner's participation cost is still based on the original estimate of \$53,700 and not the future growth estimate. Management recommends Commission approve the above.

**11. AGREEMENTS EXECUTED BY THE CHIEF EXECUTIVE OFFICER ON BEHALF OF THE COMMISSION**

The following agreements have been executed on behalf of the Commission by the Chief Executive Officer in accordance with the resolution adopted by the Commission on March 28, 1989.

**A. Outside City Private Fire Service Agreement**

**(1) The Forrester Center**

The Forrester Center for Behavioral Health located at 139 Dillon Drive in Spartanburg, SC wishes to connect a 6-inch water line to the Commission's 8-inch water line along Dillon Drive to serve a private fire protection system, including one private hydrant, for the above-mentioned healthcare facility. The Forrester Center for Behavioral Health wishes to enter into an agreement for this service.

Annual Stand-by Revenue - \$446.32

**B. Inside City Water Main Extension Agreements**

**(1) Robert Smalls Apartments**

New Spartanburg Owner, LP is developing the Robert Smalls Apartments located off Wofford Street. This development will consist of 190 units, approximately 3,350 linear feet of 6-inch water main, and 12 hydrants. The developer will bear all costs.

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**C. Lake Agreements**

Applications have been submitted and all fees have been paid on the following Lake Agreements, associated with new construction and replacement.

- (1) **Doris Ghionis**, desires a hard pathway on Lake Bowen.
- (2) **Earl H. Godfrey, Jr., and Joan B. Godfrey**, desire to construct a hard pathway on Lake Blalock.
- (3) **Roger R. Goff**, desires to construct a hard pathway on Lake Blalock.
- (4) **Kenneth W. and Shannon Casey**, desire to construct a dock and hard pathway on Lake Blalock.

Applications have been submitted and all fees have been paid on the following Lake Agreements, associated with acknowledgement of ownership.

- (1) **William Jacob Murray**, dock replacement on Lake Bowen.
- (2) **Sherry Manry**, hard pathway and shoreline stabilization on Lake Bowen.
- (3) **Heather M. Robinson and Brad T. Robinson**, dock replacement on Lake Bowen.
- (4) **Joy C. McAbee**, boat ramp and shoreline stabilization on Lake Bowen.
- (5) **Rebecca Sue Meyer**, boat ramp and dock replacement on Lake Bowen.
- (6) **Emily Ann Sims**, dock replacement, personal watercraft lift, and shoreline stabilization on Lake Bowen.
- (7) **Larry W. Ford and Laura S. Ford**, hard pathway on Lake Bowen.

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- (8) **Matthew Jett**, dock replacement on Lake Bowen.
- (9) **James C. Coggins**, hard pathway and shoreline stabilization on Lake Bowen.
- (10) **George Reginald Pryor and Rene R. Pryor**, boat lift, dock replacement, hard pathway, and shoreline stabilization on Lake Bowen.
- (11) **Harold Eugene Hall, Trustee, Sara Foster Hall Irrevocable Trust dated August 5, 2014**, boat ramp, personal watercraft lift, and shoreline stabilization on Lake Bowen.
- (12) **James M. Spry, III, and Sabrina F. Spry**, dock replacement on Lake Bowen.
- (13) **James L. and Beverly B. Hatcher**, dock replacement and shoreline stabilization on Lake Bowen.
- (14) **Scott F. and Lisa Suprina**, hard pathway, personal watercraft lift, and shoreline stabilization on Lake Bowen.
- (15) **Craig Marvin Faling and Shelly Hardin Faling**, boat lift, dock replacement, and shoreline stabilization on Lake Bowen.
- (16) **Jerry A. Weaver, Janice R. Weaver**, dock replacement and shoreline stabilization on Lake Bowen.
- (17) **Carole Casey Hyslop**, dock replacement on Lake Bowen.
- (18) **Bill Hannouche**, personal watercraft lift on Lake Bowen.
- (19) **William E. Evans, Jr., and Catherine O. Evans**, dock replacement and personal watercraft lift on Lake Bowen.
- (20) **Chad A. Brannon**, boat lift, boat ramp, dock replacement, and shoreline stabilization on Lake Bowen.

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- (21) **Dwayne E. and Tammy S. Pruitt**, boat lift and personal watercraft lift on Lake Bowen.
- (22) **Gregory J. Atkins**, boat lift, dock replacement, hard pathway, personal watercraft lift, and shoreline stabilization on Lake Bowen.
- (23) **Louis D. Jamison and Margaret G. Jamison**, shoreline stabilization on Lake Bowen.
- (24) **James F. and Wanda H. Earnhardt**, boat lift, boat ramp, dock replacement, hard pathway, personal watercraft lift, and shoreline stabilization on Lake Bowen.
- (25) **Thomas R. Robbs and John R. Robbs**, dock replacement, hard pathway, personal watercraft lift, and shoreline stabilization on Lake Bowen.
- (26) **Kristina L. Keith and Christopher N. Keith**, boat lift, dock replacement, and personal watercraft lift on Lake Bowen.
- (27) **Donald C. Shields**, boat ramp and dock replacement on Lake Bowen.
- (28) **Christopher Fant**, dock replacement, hard pathway, and shoreline stabilization on Lake Bowen.
- (29) **Robert W. Lewis and Cynthia J. Lewis**, dock replacement on Lake Blalock.
- (30) **Daniel Jablonski**, dock replacement and hard pathway on Lake Blalock.
- (31) **Michael Dean Sarti, Sr.**, boat lift, dock replacement, and hard pathway on Lake Blalock.
- (32) **J. Larry Cook**, dock replacement and shoreline stabilization on Lake Bowen.



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- (33) **Angela Nodine**, dock replacement, hard pathway, and shoreline stabilization on Lake Bowen.
- (34) **Shirley A. Nodine**, boat ramp, dock replacement, and shoreline stabilization on Lake Bowen.
- (35) **Douglas & Julie Cecil**, boat ramp and shoreline stabilization on Lake Bowen.
- (36) **John D. Ballard and Ronni C. Ballard**, boat ramp, dock replacement, and shoreline stabilization on Lake Bowen.

**D. Encroachment Agreements**

All paperwork, surveys, etc., have been completed and the encroachment agreement has been recorded.

- (1) **James and Wanda Earnhardt**, dwelling encroachment on Lake Bowen.
- (2) **Cynthia Jamison**, dwelling encroachment on Lake Bowen.
- (3) **Joy McAbee**, dwelling encroachment on Lake Bowen.
- (4) **Raymond Rhinehart**, dwelling encroachment on Lake Bowen.
- (5) **Wendy Bell Weston**, dwelling encroachment on Lake Bowen.

**12. NEGOTIATIONS AND MISCELLANEOUS ADMINISTRATIVE MATTERS**