

## MINUTES

Spartanburg Sanitary Sewer District Commission, Regular Meeting, held at 200 Commerce Street, Spartanburg, SC, May 24, 2022, at 2:15 p.m.

Copies of the agenda were forwarded to the following news media: Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner.

Commissioners present were Mses. Barnes and Viney and Messrs. Blanton, Horton, Littlejohn, Montgomery, and Rice. No one was absent.

The meeting was opened with the following statement:

This is a regular meeting of the Spartanburg Sanitary Sewer District Commission. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies mailed to local and nearby news media, at least 24 hours prior to this meeting.

### 1. PRAYER

Mr. Blanton called the meeting to order and Mayor Rice opened with a prayer.

### 2. APPROVAL OF MINUTES OF WORK SESSION MEETING OF APRIL 26, 2022, REGULAR MEETING OF APRIL 26, 2022, EXECUTIVE SESSION MEETING OF MAY 4, 2022, EXECUTIVE SESSION MEETING OF MAY 5, 2022, AND EXECUTIVE SESSION MEETING OF MAY 9, 2022

Mr. Horton moved and Ms. Barnes seconded the motion to approve the minutes as written. The motion passed unanimously.

### 3. PUBLIC COMMENT

Mr. Blanton opened the public comment period.

Hearing none, Mr. Blanton closed the public comment period.

### 4. PUBLIC HEARING FOR PROPOSED FY2022-2023 OPERATING BUDGET

A public hearing was held by the Commission to allow input regarding the proposed FY2022-2023 Operating Budget.

Mr. Pressley stated that in accordance with state law, the notice of public hearing was advertised in the May 4, 2022, edition of the Spartanburg Herald-Journal.

Mr. Montgomery moved and Mr. Horton seconded the motion to open the public hearing regarding the proposed FY2022-2023 Operating Budget. The motion passed unanimously.

There were no comments from the public.

Mr. Horton moved and Mr. Montgomery seconded the motion to close the public hearing regarding the proposed FY2022-2023 Operating Budget. The motion passed unanimously.

**5. DISCUSSION/APPROVAL OF PROPOSED FY2022-2023 OPERATING BUDGET**

Mr. Pressley reviewed amendments to the expenditure budget, to include substantial chemical cost increases and increased dewatered sludge transport costs reflected in recent bid processes. The total budget remains the same: \$39,160,602, with no rate increase.

Management requested approval of the proposed FY2022-2023 Operating Budget.

Ms. Barnes moved and Mr. Horton seconded the motion to approve the FY2022-2023 Operating Budget. The motion passed unanimously.

**6. MONTHLY FINANCIAL REPORT**

Newt Pressley presented a financial summary of SSSD expenditures and revenues for the ten-month period ending April 30, 2022. An explanation was provided for the favorable and unfavorable budget variances.

The above was provided as information to the Commission.

**7. DEWATERED SLUDGE CONTAINER AND TRANSPORTATION BID**

Proposals were received on April 20, 2022, for dewatered sludge container and transportation services for the A. Manning Lynch Wastewater Treatment Facility. This service is for the hauling of dewatered sewage sludge from the A. Manning Lynch facility to the Anderson Regional Landfill in Anderson, SC, and the Republic Landfill in Union, SC. Hauling requires the use of end dump trailers and typically utilizes a tipper at the landfill.

The request for proposal was advertised in the local media and forwarded to prospective vendors. The solicitation drew responses from two vendors. The costs are tabulated below and represent annual total based on estimated haul quantities and container rental fees.

<b><u>BIDDER</u></b>	<b><u>AMOUNT OF BID</u></b>
Synagro Baltimore, MD	\$394,971
Sparks Industrial Service Piedmont, SC	\$407,600

An evaluation team was formed to review and score the proposals received. The evaluation criteria consisted of the responder’s company information; approach and strategy; service; cost; MWBE utilization; and Community Benefit Program. Each proposal was evaluated using a weighted score matrix, with the successful supplier being selected for the highest scoring proposal.

Based on the proposals submitted and the scoring of the evaluation committee, management recommended the Container and Transportation Services contract be granted to Synagro at an annual cost of \$394,971.

This total cost represents the split of hauls between the Anderson Regional Landfill and the Union County Regional Landfill. Funding will be provided by SSSD operating funds.

Rick Jolley provided the Commission with an overview of the Dewatered Sludge Container and Transportation Bid agenda item.

Mr. Horton moved and Mayor Rice seconded the motion to approve management's recommendation to award the bid to Synagro for Container and Transportation Services. The motion passed unanimously.

**8. OWNERSHIP AGREEMENT – MARKET AT BOILING SPRINGS**

CHI-Boiling Springs, LLC proposes to construct approximately 1,560 linear feet of 8-inch gravity sewer line to provide service to 4 commercial lots in Market at Boiling Springs located off of Bible Church Road. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the A. Manning Lynch Wastewater Treatment Facility. The developer will bear all costs.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by CHI-Boiling Springs, LLC. Under the terms of the resolution adopted by the Commission on May 29, 1990, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above was provided as information to the Commission.

**9. OWNERSHIP AGREEMENT – WESTBRIAR WOODS SEWER EXTENSION**

Stanley Martin Homes, LLC proposes to construct approximately 9,363 linear feet of 8-inch gravity sewer line to provide service to 187 residential lots in Westbriar Woods located off of New Cut Road west of Wingo Corporate Drive. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the Lower North Tyger River Wastewater Treatment Facility. The developer will bear all costs.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by Stanley Martin Homes, LLC. Under the terms of the resolution adopted by the Commission on May 29, 1990, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above was provided as information to the Commission.

**10. OWNERSHIP AGREEMENT – WOFFORD VILLAGE**

Howard Village Development, LLC proposes to construct approximately 187 linear feet of 8-inch gravity sewer line to provide service to 28 residential lots in Wofford Village located between Howard Street and Old Howard Gap Road south east of Harvin Street. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the A. Manning Lynch Wastewater Treatment Facility. The developer will bear all costs.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District’s attorney and executed by Howard Village Development, LLC. Under the terms of the resolution adopted by the Commission on May 29, 1990, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above was provided as information to the Commission.

**11. NEGOTIATIONS AND MISCELLANEOUS ADMINISTRATIVE MATTERS**

- A.** Bobby Walden informed the Commission that Janet Cann, Asset Engineering Manager, was selected as the 2022 Woman of Accomplishment at the South Carolina Federation of Business and Professional Women Conference held on April 23. Ms. Cann will be presented with this award on June 9.
- B.** Mr. Pressley noted that Spartanburg Water will partner with BMW to provide the Choose Tap Oasis for both days of the tournament at the Carolina Country Club.
- C.** Mr. Pressley reminded the Commission that the ACE Conference will be held June 12-15 in San Antonio, Texas.
- D.** Mr. Pressley stated that the 2022 Juneteenth celebration will take place at Barnet Park on Saturday, June 18, and Sunday, June 19. Spartanburg Water will support the event with Choose Tap for all attendees on Saturday, June 18, from 11:00-7:00 in the Children’s Area of the event.
- E.** Mr. Pressley informed the Commissioners that the Annual Industrial Users 100% Compliance Awards Luncheon will be held on June 21 at City Range beginning at noon.
- F.** Mr. Pressley reminded the Commission that the WEFTEC Conference will be held October 8-12 in New Orleans, Louisiana.
- G.** Mr. Pressley asked the Commission to appoint members of the Audit Committee for FY2022-2023. Ms. Barnes and Mr. Littlejohn agreed to be on the Audit Committee.

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- H. Mr. Blanton asked Jennifer Candler, Communications Manager, to read the press release that will announce the new Chief Executive Officer for Spartanburg Water, Mr. Guy Boyle. Mr. Boyle comes from the Macon Water Authority in Macon, Ga., where he has served as Executive Vice President of Business Operations and Chief Financial Officer since 2011.

Mr. Boyle will begin his new role at Spartanburg Water on July 5, 2022. This announcement will be shared with employees today, followed by a press release to the media tomorrow.

Mr. Blanton thanked everyone for their participation and support during this process to select a new Chief Executive Officer, and looks forward to a new chapter for Spartanburg Water.

Meeting adjourned at 2:47 p.m.

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G. Newton Pressley  
Secretary-Treasurer

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## MINUTES

Spartanburg Sanitary Sewer District Commission, Joint Executive Session Meeting, held at 200 Commerce Street, Spartanburg, SC, May 24, 2022, at 2:00 p.m.

Copies of the agenda were forwarded to the following news media: Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner.

Commissioners present were Mses. Barnes and Viney and Messrs. Blanton, Horton, Littlejohn, Montgomery, and Rice.

The meeting was opened with the following statement:

This is a joint executive session meeting of the Spartanburg Sanitary Sewer District Commission and the Commissioners of Public Works of the City of Spartanburg, S.C. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies forwarded to local and nearby news media, at least 24 hours prior to this meeting.

### 1. **CALL THE JOINT MEETING TO ORDER**

Mr. Montgomery called the Commissioners of Public Works of the City of Spartanburg, S.C. into joint session with the Spartanburg Sanitary Sewer District Commission. Mr. Blanton agreed.

### 2. **JOINT EXECUTIVE SESSION**

Mr. Blanton asked for a motion from the Spartanburg Sanitary Sewer District Commission to enter into joint executive session with the Commissioners of Public Works of the City of Spartanburg, S.C., to discuss an employment agreement for the position of Chief Executive Officer.

Mr. Horton moved and Ms. Barnes seconded the motion to enter into joint executive session at 2:04 p.m. The motion passed unanimously.

Mr. Montgomery asked for a motion from the Commissioners of Public Works of the City of Spartanburg, S.C., to enter into joint executive session with the Spartanburg Sanitary Sewer District Commission to discuss an employment agreement for the position of Chief Executive Officer.

Mr. Littlejohn moved and Ms. Viney seconded the motion to enter into joint executive session at 2:04 p.m. The motion passed unanimously.

Mr. Blanton asked for a motion from the Spartanburg Sanitary Sewer District Commission to come out of joint executive session.

Mr. Montgomery moved and Mr. Littlejohn seconded the motion to come out of joint executive session at 2:16 p.m. The motion passed unanimously.

Mr. Montgomery asked for a motion from the Commissioners of Public Works of the City of Spartanburg, S.C., to come out of joint executive session.

Mr. Littlejohn moved and Ms. Viney seconded the motion to come out of joint executive session at 2:16 p.m. The motion passed unanimously.

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Mr. Montgomery noted that no action was taken in Joint Executive Session.

**3. ACTION ITEM FROM JOINT EXECUTIVE SESSION**

Mr. Blanton asked if there was a motion from the Spartanburg Sanitary Sewer District Commission to approve the Employment Agreement reviewed in joint executive session.

Mr. Montgomery moved and Mr. Littlejohn seconded the motion to approve the Employment Agreement reviewed in joint executive session. The motion passed unanimously.

Mr. Montgomery asked if there was a motion from The Commissioners of Public Works of the City of Spartanburg, S.C., to approve the Employment Agreement reviewed in joint executive session.

Mr. Littlejohn moved and Ms. Viney seconded the motion to approve the Employment Agreement reviewed in joint executive session. The motion passed unanimously.

Mr. Montgomery stated if no further business, this joint meeting of the Commissioners of Public Works of the City of Spartanburg, S.C., and the Spartanburg Sanitary Sewer District Commission is adjourned.

Meeting adjourned at 2:17 p.m.

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G. Newton Pressley  
Secretary-Treasurer

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## MINUTES

Spartanburg Sanitary Sewer District Commission, Joint Executive Session Meeting, held at 200 Commerce Street, Spartanburg, SC, May 9, 2022, at 1:00 p.m.

Copies of the agenda were forwarded to the following news media: Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner.

Commissioners present were Mses. Barnes and Viney and Messrs. Blanton, Littlejohn, Montgomery, and Rice. Mr. Horton participated via ZOOM. No one was absent.

The meeting was opened with the following statement:

This is a joint executive session meeting of the Spartanburg Sanitary Sewer District Commission and the Commissioners of Public Works of the City of Spartanburg, S.C. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies forwarded to local and nearby news media, at least 24 hours prior to this meeting.

### **1. CALL THE JOINT MEETING TO ORDER**

Mr. Montgomery called the Commissioners of Public Works of the City of Spartanburg, S.C. into joint session with the Spartanburg Sanitary Sewer District. Mr. Blanton agreed.

### **2. JOINT EXECUTIVE SESSION**

Mr. Blanton asked for a motion from the Spartanburg Sanitary Sewer District Commission to enter into joint executive session with the Commissioners of Public Works of the City of Spartanburg, S.C., to interview and have discussion related to candidates and the position of Chief Executive Officer.

Ms. Barnes moved and Mr. Littlejohn seconded the motion to enter into joint executive session at 1:01 p.m. The motion passed unanimously.

Mr. Montgomery asked for a motion from the Commissioners of Public Works of the City of Spartanburg, S.C. to enter into joint executive session with the Spartanburg Sanitary Sewer District Commission to interview and have discussion related to candidates and the position of Chief Executive Officer.

Mr. Littlejohn moved and Ms. Viney seconded the motion to enter into joint executive session at 1:01 p.m. The motion passed unanimously.

Mr. Blanton asked for a motion for the Spartanburg Sanitary Sewer District Commission to come out of joint executive session.

Ms. Barnes moved and Mayor Rice seconded the motion to come out of joint executive session at 1:37 p.m.

Mr. Montgomery asked for a motion for the Commissioners of Public Works of the City of Spartanburg, S.C., to come out of joint executive session.



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Mr. Littlejohn moved and Ms. Viney seconded the motion to come out of joint executive session at 1:37 p.m.

**3. ACTION ITEM FROM EXECUTIVE SESSION**

No action was taken.

Mr. Montgomery stated if no further business, this joint meeting of the Commissioners of Public Works of the City of Spartanburg, S.C., and the Spartanburg Sanitary Sewer District Commission is adjourned.

Meeting adjourned at 1:38 p.m.

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G. Newton Pressley  
Secretary-Treasurer

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## MINUTES

Spartanburg Sanitary Sewer District Commission, Joint Executive Session Meeting, held at 225 West Main Street, Spartanburg, SC, May 5, 2022, at 10:30 a.m.

Copies of the agenda were forwarded to the following news media: Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner.

Commissioners present were Mses. Barnes and Viney and Messrs. Blanton, Horton, Littlejohn, Montgomery, and Rice. No one was absent.

The meeting was opened with the following statement:

This is a joint executive session meeting of the Spartanburg Sanitary Sewer District Commission and the Commissioners of Public Works of the City of Spartanburg, S.C. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies forwarded to local and nearby news media, at least 24 hours prior to this meeting.

### 1. CALL THE JOINT MEETING TO ORDER

Mr. Montgomery called the Commissioners of Public Works of the City of Spartanburg, S.C. into joint session with the Spartanburg Sanitary Sewer District. Mr. Blanton agreed.

### 2. JOINT EXECUTIVE SESSION

Mr. Blanton asked for a motion from the Spartanburg Sanitary Sewer District Commission to enter into joint executive session with the Commissioners of Public Works of the City of Spartanburg, S.C., to interview and have discussion related to candidates and the position of Chief Executive Officer.

Mr. Horton moved and Ms. Barnes seconded the motion to enter into joint executive session at 10:30 a.m. The motion passed unanimously.

Mr. Montgomery asked for a motion from the Commissioners of Public Works of the City of Spartanburg, S.C. to enter into joint executive session with the Spartanburg Sanitary Sewer District Commission to interview and have discussion related to candidates and the position of Chief Executive Officer.

Mr. Littlejohn moved and Ms. Viney seconded the motion to enter into joint executive session at 10:30 a.m. The motion passed unanimously.

Mr. Blanton asked for a motion for the Spartanburg Sanitary Sewer District Commission to come out of joint executive session.

Mr. Horton moved and Mr. Littlejohn seconded the motion to come out of joint executive session at 2:18 p.m.

Mr. Montgomery asked for a motion for the Commissioners of Public Works of the City of Spartanburg, S.C., to come out of joint executive session.

Mr. Littlejohn moved and Ms. Viney seconded the motion to come out of joint executive session at 2:18 p.m.

Spartanburg Sanitary Sewer District Commission – Joint Executive Session  
Meeting, May 5, 2022

**3. ACTION ITEM FROM EXECUTIVE SESSION**

No action was taken.

Mr. Montgomery stated if no further business, this joint meeting of the Commissioners of Public Works of the City of Spartanburg, S.C., and the Spartanburg Sanitary Sewer District Commission is adjourned.

Meeting adjourned at 2:18 p.m.

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G. Newton Pressley  
Secretary-Treasurer

tbh

## MINUTES

Spartanburg Sanitary Sewer District Commission, Joint Executive Session Meeting, held at 225 West Main Street, Spartanburg, SC, May 4, 2022, at 10:30 a.m.

Copies of the agenda were forwarded to the following news media: Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner.

Commissioners present were Mses. Barnes and Viney and Messrs. Blanton, Horton, Littlejohn, Montgomery, and Rice. No one was absent.

The meeting was opened with the following statement:

This is a joint executive session meeting of the Spartanburg Sanitary Sewer District Commission and the Commissioners of Public Works of the City of Spartanburg, S.C. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies forwarded to local and nearby news media, at least 24 hours prior to this meeting.

### 1. CALL THE JOINT MEETING TO ORDER

Mr. Montgomery called the Commissioners of Public Works of the City of Spartanburg, S.C. into joint session with the Spartanburg Sanitary Sewer District. Mr. Blanton agreed.

### 2. JOINT EXECUTIVE SESSION

Mr. Blanton asked for a motion from the Spartanburg Sanitary Sewer District Commission to enter into joint executive session with the Commissioners of Public Works of the City of Spartanburg, S.C., to interview and have discussion related to candidates and the position of Chief Executive Officer.

Mr. Horton moved and Ms. Barnes seconded the motion to enter into joint executive session at 10:30 a.m. The motion passed unanimously.

Mr. Montgomery asked for a motion from the Commissioners of Public Works of the City of Spartanburg, S.C. to enter into joint executive session with the Spartanburg Sanitary Sewer District Commission to interview and have discussion related to candidates and the position of Chief Executive Officer.

Ms. Viney moved and Mr. Littlejohn seconded the motion to enter into joint executive session at 10:30 a.m. The motion passed unanimously.

Mr. Blanton asked for a motion for the Spartanburg Sanitary Sewer District Commission to come out of joint executive session.

Ms. Barnes moved and Mr. Horton seconded the motion to come out of joint executive session at 6:04 p.m.

Mr. Montgomery asked for a motion for the Commissioners of Public Works of the City of Spartanburg, S.C., to come out of joint executive session.

Mr. Littlejohn moved and Ms. Viney seconded the motion to come out of joint executive session at 6:04 p.m.

Spartanburg Sanitary Sewer District Commission – Joint Executive Session  
Meeting, May 4, 2022

Mr. Montgomery noted that no action was taken.

Mr. Montgomery stated if no further business, this joint meeting of the Commissioners of Public Works of the City of Spartanburg, S.C., and the Spartanburg Sanitary Sewer District Commission is adjourned.

Meeting adjourned at 6:05 p.m.

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G. Newton Pressley  
Secretary-Treasurer

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